

# HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE AGENDA

Tuesday 1<sup>st</sup> May 2018 at 9.30am in the Council Chamber, The Arc, Clowne

Item No.	<b><u>PART A – FORMAL</u></b>	Page No.(s)
	<b><u>PART 1 OPEN ITEMS</u></b>	
1.	<b><u>Apologies for Absence</u></b>	
2.	<b><u>Urgent Items of Business</u></b>  To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972	
3.	<b><u>Declarations of Interest</u></b>  Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:  a) any business on the agenda b) any urgent additional items to be considered c) any matters arising out of those items  and if appropriate, withdraw from the meeting at the relevant time.	
4.	Minutes of a meeting held on 20 <sup>th</sup> March 2018.	3 to 7
5.	List of Key Decisions & Items to be Considered in Private. <i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information).</i>	8 to 14
6.	Corporate Plan Targets Performance Update – January to March 2018 (Quarter 4 – 2017/18).	15 to 24
7.	Update on the Bolsover Community Safety Partnership Plan 2017-20 to March 2018 Refresh.	25 to 35
8.	Work Plan 2017/18.	36 to 39
	<b><u>PART B – INFORMAL</u></b>	
	The formal meeting of the Healthy, Safe, Clean and Green Communities Scrutiny Committee ends at this point. Members will meet informally as a working party to carry out their review work. This meeting is closed to the public, so members of the public should leave at this point.	
9.	Environmental Enforcement Review.	

## **HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE**

Minutes of a meeting of the Healthy, Safe, Clean and Green Communities Scrutiny Committee of the Bolsover District Council held in the Council Chamber, The Arc, Clowne, on Tuesday 20<sup>th</sup> March 2018 at 1000 hours.

### **PRESENT:-**

Members:-

Councillor S. Peake in the Chair

Councillors J.E. Bennett, T. Cannon, Mrs P.A. Cooper, H.J. Gilmour, C. Moesby, T. Munro, K.F. Walker and D.S. Watson.

Officers:-

J. Wilson (Scrutiny & Elections Officer), V. Dawson (Team Manager (Legal)), L. Evans (Housing Needs Officer) (to Minute No. 0656), A. Smith (Housing Needs Officer) (to Minute No. 0356), K. Eastwood (Interim Licensing Team Leader) (to Minute No. 0657) and A. Bluff (Governance Officer).

Also in attendance at the meeting was P. Campbell (Joint Head of Housing & Community Safety).

### **0700. APOLOGIES**

There were no apologies for absence.

### **0701. URGENT ITEMS OF BUSINESS**

There were no urgent items of business to consider.

### **0702. DECLARATIONS OF INTEREST**

There were no declarations of interest made.

### **0703. MINUTES – 27<sup>TH</sup> FEBRUARY 2018**

Moved by Councillor T. Munro and seconded by Councillor H.J. Gilmour

**RESOLVED** that the Minutes of a Healthy, Safe, Clean and Green Scrutiny Committee held on 27<sup>th</sup> February 2018 be approved as a true record.

## HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

### 0704. LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE

Committee considered the List of Key Decisions and items to be considered in private document.

Moved by Councillor H.J. Gilmour and seconded by Councillor T. Munro

**RESOLVED** that the List of Key Decisions and Items to be considered in private document be noted.

### 0705. HOMELESSNESS REDUCTION ACT – VERBAL UPDATE

The Housing Needs Officers attended the meeting on behalf of the Housing Needs Manager to provide an update to Members in relation to the Council's readiness for the Homelessness Reduction Act which would be coming into force in April.

Members would recall that at the Committee's meeting held on 14<sup>th</sup> November 2017, the Housing Needs Manager explained that a change in the law meant local authorities would have to give advice and support to anyone at risk of homelessness regardless of whether they were deemed to be in priority need or not.

Anyone at risk of homelessness would be required to cooperate with a tailored package of measures (a personal housing plan), such as debt advice or family mediation, either to help them stay in their existing home or find a suitable new home.

The Housing Needs Officers reported that preparations were well advanced. All Derbyshire authorities were working together and would be using the same Locata IT system where information would be shared regarding applicants' case notes.

All the Derbyshire Housing Managers were holding monthly meetings to ensure paper work and systems were working along the same lines and Bolsover Housing Needs Officers were meeting on a weekly basis to consider the application forms for practicalities and checking that all areas were captured to ensure information gathered from an applicant enabled the service to be delivered. The forms were being compared to the other Derbyshire authorities' forms and the Housing Innovation Officer was preparing a Privacy Impact Assessment document.

The test system was currently being trialled and would go live on 3<sup>rd</sup> April 2018.

A Member queried how sensitive the new practicalities were in dealing with potentially homeless person(s). The Housing Needs Officers replied that although a large amount of information would be required from an applicant to gauge their needs, assessments would be carried out as quickly and efficiently as possible.

Another Member queried how officers would recognise if an applicant had a mental health illness or any vulnerability. The Housing Needs Officers replied that this usually became apparent in the early stages of an interview. If a person was taken into hospital for psychiatric treatment, continued support would be provided by officers via liaison with mental health teams on what would need putting in place for when the person left hospital.

## **HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE**

A Member queried how homeless people could get into private accommodation via the Council. The Housing Needs Officers replied that there were preventative funds and also the Freedom Project in Bolsover which could help with this.

The Housing Needs Officers advised the meeting that training would be rolled out to front line staff in relation to dealing with clients under the Homeless Reduction Act, however, staff would only give basic advice and hand out paperwork. Housing Needs Officers would follow up any clients' queries that frontline staff could not answer.

In response to a Member's query, the Housing Needs Officers informed the meeting that the Derbyshire Law Centre in Chesterfield was a good support agency to the Council and the Council also referred clients to them.

Members thanked the Housing Needs Officers for their work and providing the update to the meeting.

Moved by Councillor C. Moesby and seconded by Councillor J.E. Bennett  
**RESOLVED** that the update be noted.

The Housing Needs Officers left the meeting.

### **0706.           EQUALITY ACT 2010 – LICENCED DRIVER MEDICAL EXEMPTION POLICY**

Committee's views were sought in relation to a draft Licenced Driver Medical Exemption Policy under the Equality Act 2010.

The proposed new policy prevented drivers of designated taxi and private hire vehicles from refusing to carry passengers in wheelchairs, failing to provide them with appropriate assistance or charging them an extra fee.

Section 167 of the Equality Act gave local authorities the power to publish a list of wheelchair accessible vehicles (known as the Section 167 list).

The list would ensure that passengers who used wheelchairs were better informed about the accessibility of designated vehicles in the District and consequently more confident of receiving the assistance they needed to travel safely.

The introduction of a list required the Council to inform all drivers of vehicles that appeared on the list of their obligations under the Act. Additionally, the Council would need to make drivers aware that they may apply for exemptions from these obligations on medical and physical condition grounds. Subsequently, the Council was required to develop a policy that dealt with whether or not a medical exemption should be granted.

The Council was in the process of determining the number of vehicles it licensed that were considered suitable for inclusion in a Section 167 list. Licensing procedures had been amended to ensure that the accessibility of vehicles was routinely determined when applications were made for new or to renew licences.

## HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

Vehicle owners had the right to appeal against a Council decision to include their vehicle on a Section 167 list or to refuse to issue a driver with a medical exemption. Such appeals would need to be made to the local Magistrates' Court.

Exemption certificates would be issued for a period of up to 12 months on the basis of information provided by the driver's GP. In order to receive medical exemption for a period in excess of 12 months, drivers would normally be required to undergo a medical examination by an Independent Medical Assessor that had been appointed by the Council.

Part of the Equality Act 2010, which had already been enacted, also imposed duties on the drivers of taxis hired by or for a disabled person who was accompanied by an accredited assistance dog or by another person who wished to be accompanied by a disabled person with an accredited assistance dog. The driver must carry the disabled person's dog and allow it to remain with them and not make any additional charge for doing so. It was a criminal offence not to comply with these duties. Drivers could also apply for a similar exemption certificate but these could only be granted on medical grounds - religious or cultural grounds were not exempt.

Committee was advised that the draft policy would be subject to a full public consultation.

In response to a Member's query regarding data protection and drivers' names appearing on a list, the Interim Licensing Team Leader advised the meeting that the Council would reach an agreement with local drivers.

A Member raised a query that assistance dogs were usually of a large breed and queried if this would reduce the number of passengers a taxi was legally licenced to take. The Interim Licensing Team Leader replied that he would look into this as part of the guidance.

Members were asked to note that the draft Licenced Driver Medical Exemption policy would be presented to the Licensing Committee on 29<sup>th</sup> March 2018 for their consideration and approval to Council.

Moved by Councillor T. Munro and seconded by Councillor S. Peake.

**RESOLVED** that (1) the draft Licenced Driver Medical Exemption policy be noted

(2) Scrutiny Members comments from this meeting be considered by the Licensing Committee.

(Interim Licensing Team Leader)

The Interim Licensing Team Leader left the meeting.

### **0707. WORK PLAN 2017/18**

Committee considered their Work Plan 2017/18.

In the informal part of this meeting, the Team Manager (Legal) would be providing Members with an update on a draft Corporate Enforcement Policy.

It was agreed that the Committee's draft Review report on Enforcement would be considered and agreed as a final draft at the Committee's meeting on 1<sup>st</sup> May 2018.

## **HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE**

The Scrutiny and Elections Officer requested Members to confirm their attendance at the Scrutiny Conference which would be held on 10<sup>th</sup> April 2018 and to also put forward any ideas for scrutiny review.

The formal meeting concluded at 1100 hours and Members then met as a working party to continue their review work. The working party concluded at 1120 hours.

The meeting concluded at 1120 hours.



The Arc  
High Street  
Clowne  
Derbyshire  
S43 4JY

## **Key Decisions & Items to be Considered in Private**

**To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

**Published on: 20<sup>th</sup> April 2018**

## INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Assistant Director – Governance, Solicitor to the Council & Monitoring Officer at this address or by email to [sarah.sternberg@bolsover.gov.uk](mailto:sarah.sternberg@bolsover.gov.uk). The list can also be accessed from the Council’s website at [www.bolsover.gov.uk](http://www.bolsover.gov.uk).

The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The names of Executive members are as follows:

Councillor A.M. Syrett - Leader  
Councillor M. Dooley – Deputy Leader  
Councillor S.W. Fritchley  
Councillor B.R. Murray-Carr  
Councillor M.J. Ritchie  
Councillor B. Watson

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Council Chamber at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended in Part 2 and the reason why the reports are exempt or confidential. Members of the public may make representations to the Assistant Director – Governance, Solicitor to the Council & Monitoring Officer about any particular item being considered in exempt.



The list does not detail all decisions which have to be taken by the Executive, only “Key Decisions. In these Rules a “Key Decision” means an Executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £75,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £75,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £150,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £150,000 or more

(3) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more is significant.

**The remaining dates for meetings of Executive in 2017/18 are as follows:**

2018 -        23<sup>rd</sup> April  
                  21<sup>st</sup> May

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
<b>Medium Term Financial Plan</b>	Executive	April 2018	Report of Councillor A Syrett - Leader of the Council, Portfolio Holder for Strategic Planning and Regeneration	Joint Head of Finance and Resources	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Exempt – Paragraph 3
<b>Medium Term Financial Plan</b>	Executive	April 2018	Report of Councillor A Syrett - Leader of the Council, Portfolio Holder for Strategic Planning and Regeneration	Joint Head of Finance and Resources	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Open
<b>Invest to Save – LED Lighting</b>	Executive	23 <sup>rd</sup> April 2018	Report of Councillor M. Dooley – Deputy Leader and Portfolio Holder for People and Places	Joint Head of Property and Commercial Services	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Open

<b>Matter in respect of which a decision will be taken</b>	<b>Decision Maker</b>	<b>Date of Decision</b>	<b>Documents to be considered</b>	<b>Contact Officer</b>	<b>Is this decision a Key Decision?</b>	<b>Is this key decision to be heard in public or private session</b>
<b>Contract for Framework Agreement for Minor Building Repairs and Maintenance works for all Council owned properties within Bolsover District Council</b>	Executive	23 <sup>rd</sup> April 2018	Report of Councillor M. Dooley – Deputy Leader and Portfolio Holder for People and Places	Joint Head of Housing and Community Safety	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Open
<b>Adaptations to Council Properties</b>	Executive	23 <sup>rd</sup> April 2018	Report of Councillor M. Dooley – Deputy Leader and Portfolio Holder for People and Places	Joint Head of Housing and Community Safety	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Open
<b>Appointment of Scaffolding Contractor for Council Properties</b>	Executive	23 <sup>rd</sup> April 2018	Report of Councillor M. Dooley – Deputy Leader and Portfolio Holder for People and Places	Joint Head of Housing and Community Safety	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Open

<b>Matter in respect of which a decision will be taken</b>	<b>Decision Maker</b>	<b>Date of Decision</b>	<b>Documents to be considered</b>	<b>Contact Officer</b>	<b>Is this decision a Key Decision?</b>	<b>Is this key decision to be heard in public or private session</b>
<b>Fleet Vehicle Replacements</b>	Executive	21 <sup>st</sup> May 2018	Report of Councillor B.R. Murray-Carr – Portfolio Holder for Community Safety and Street Services	Joint Head of Streetscene	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Open
<b>Trade Union Negotiations – Update</b>	Executive	21 <sup>st</sup> May 2018	Report of Councillor A Syrett - Leader of the Council, Portfolio Holder for Strategic Planning and Regeneration	Chief Executive Officer	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Exempt – Paragraph 3
<b>Interim Support to the Community and Voluntary Sector in Bolsover District</b>	Executive	23 <sup>rd</sup> April 2018	Report of Councillor M. Dooley – Deputy Leader and Portfolio Holder for People and Places	Chief Executive's and Partnership Manager	Yes – affects all wards in the District	Exempt Paragraph 3

## **SCHEDULE**

### **SCHEDULE 12A**

#### **ACCESS TO INFORMATION: EXEMPT INFORMATION**

##### **PART 1**

##### **DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
  2. Information which is likely to reveal the identity of an individual.
  3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
  4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
  5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
  6. Information which reveals that the authority proposes –
    - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
    - (b) To make an order or direction under any enactment.
  7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
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**Bolsover District Council**

**Healthy, Safe, Clean and Green Communities Scrutiny Committee**

**1<sup>st</sup> May 2018**

**Corporate Plan Targets Performance Update – January to March 2018  
(Q4 – 2017/18)**

**Report of the Information, Engagement & Performance Manager**

This report is public

**Purpose of the Report**

- To report the quarter 4 outturns for the Corporate Plan 2015-2019 targets.

**1 Report Details**

1.1 The attached contains the performance outturn for targets which sit under the 'supporting our communities to be healthier, safer, cleaner and greener' corporate aim as of 31<sup>st</sup> March 2018. (Information compiled on 20/04/18)

1.2 A summary is provided below:

**1.3 Supporting our Communities to be Healthier, Safer, Cleaner and Greener**

- 17 targets in total (4 target previously achieved – H06, H08, H13, H14)
- 12 targets on track with **H01, H02, H03, H04, H07, H10, H11, H12** and **H16** achieving their annual targets.
  - H15 – *Reduce energy use in sheltered housing schemes by 10% by March 2019.* Following an assessment of the current District Heating Schemes a different and more extensive approach is to be adopted. See details on the appendix. As such it is to be recommended to Executive to withdraw this target and replace with one which reflects this approach.
- 1 target has been achieved – **H16** *Replace each year 200 gas fired back boilers in our council houses with more efficient 'A' rated combi boilers.*

**2 Conclusions and Reasons for Recommendation**

2.1 Out of the 17 targets, 12 are on track, 1 achieved this quarter and 4 have been achieved previously.

2.2 This is an information report to keep Members informed of progress against the corporate plan targets noting achievements and any areas of concern.

**3 Consultation and Equality Impact**

3.1 Not applicable to this report as consultation was carried out on the original Corporate Plan.

#### **4 Alternative Options and Reasons for Rejection**

4.1 Not applicable to this report as providing an overview of performance against agreed targets.

#### **5 Implications**

##### **5.1 Finance and Risk Implications**

No finance or risk implications within this performance report.

##### **5.2 Legal Implications including Data Protection**

No legal implications within this performance report.

##### **5.3 Human Resources Implications**

No human resource implications within this performance report.

#### **6 Recommendations**

6.1 That progress against the Corporate Plan 2015-2019 targets be noted.

#### **7 Decision Information**

<b>Is the decision a Key Decision?</b> (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	No
<b>District Wards Affected</b>	Not applicable
<b>Links to Corporate Plan priorities or Policy Framework</b>	Links to all Corporate Plan 2015-2019 aims and priorities

#### **8 Document Information**

<b>Appendix No</b>	<b>Title</b>
1.	Corporate Plan Performance Update – Q4 January to March 2018
<b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
All details on PERFORM system	
<b>Report Author</b>	<b>Contact Number</b>
Kath Drury, Information, Engagement and	01246 242280

Performance Manager	
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**Bolsover District Council  
Corporate Plan Targets Update – Q4 January to March 2018**

**Status key**

	On Track	The target is progressing well against the intended outcomes and intended date.
	Achieved	The target has been successfully completed within the target date.

**Aim – Supporting our Communities to be Healthier, Safer, Cleaner and Greener**

Key Corporate Target	Directorate	Status		Progress	Target Date
H 01 - Deliver a minimum of 8000 hours of positive activity through community based culture and leisure engagement per year.	Transformation	On track		2017/18 - The target figure for the year is 8000 hours, actual performance to date is 8673 exceeding the annual target figure.	Sun-31-Mar-19
H 02 - Increase participation/attendances in leisure, sport, recreation, health, physical and cultural activity by 3,000 per year.	Transformation	On track		2017/18 - Year end target is 300,000 attendances. Actual to date is 347,087 - exceeding expectations.	Sun-31-Mar-19
H 03 - Deliver a health intervention programme which provides 900 adults per year with a personal exercise plan via the exercise referral scheme.	Transformation	On track		Q4 - BDC is commissioned to deliver a health intervention programme by County Public Health. The scheme covers two programmes, the Derbyshire Integrated Wellbeing Approach and Bolsover Wellness Plus. A combined figure of 1000 referrals has been set from these two programmes. Due to the restructures within County Public Health it has proven increasingly difficult to maintain referral numbers from doctors surgeries, with this in mind we have agreed a 25% reduction in referral numbers with the	Sun-31-Mar-19

Key Corporate Target	Directorate	Status		Progress	Target Date
				<p>intention of securing visits to all surgeries to promote the programme and hopefully re-establish the numbers, therefore a new target was set at 750 referrals for the year.</p> <p>To the end of March 2018 we have seen 905 clients at a number of different locations including Go Active @ The Arc, Shirebrook Leisure Centre and Welbeck Road Doctors Surgery.</p> <p>2017/18 – Achieved</p>	
H 04 - Tackle childhood obesity through the delivery of a child focused health intervention programme to all Key Stage 2 year groups by the end of each academic year.	Transformation	On track		<p>2017/18 - All 28 schools in the district have been engaged with.</p>	Sun-31-Mar-19
H 05 - Support 417 inactive 16+ individuals per year & increase their activity levels to more than 30 minutes of moderate intensity physical activity per week.	Transformation	For information		<p><u>For information</u></p> <p>Year 3 Quarter 4 Position: 1098 individuals engaged during the project period (Dec 2014 to March 2018).</p> <p>'Engaged' refers to individuals who officer has consulted with, signposted to activities or who have tried activities.</p> <p>Please note that targets for year 2 &amp; 3 changed having had discussions with funders and having taken into account shortfall in year 1.</p> <p>Additional outcome targets have been set for the stages 2 and 3 of the project. These are:</p>	Sun-31-Mar-19

Key Corporate Target	Directorate	Status	Progress	Target Date
			<p>1. Establish a community group that identifies and controls ownership of a local health issue.</p> <p>2. Create a shared vision for the identified health issue.</p> <p>3. Facilitate the group to mobilise positive change of the health issue.</p> <p>Current groups include:</p> <p>Nature Explorers - Voluntary led family walking group and outdoor activity group.</p> <p>Pumpkin Patch - Community space, garden and outdoor classroom.</p> <p>Community Allotment - Enabling local people with a passion for growing and gardening to utilise the allotment space donated to the community.</p> <p>Bolsover Rocks - Supporting the development of this voluntary community group which has seen huge success in bringing people together and increasing physical activity amongst local families.</p> <p>Work has been done to find out what is important to people and these groups are being developed accordingly. Each is at a different stage along the journey but they are all moving towards citizen control and local ownership.</p> <p>As work in these areas comes to an end it is important to acknowledge the progress which has been made during the project. Relationships have been made with local leaders and community groups in each area, and much has been learnt along the way. There is a greater understanding of communities and the people who live there, which has led</p>	

Key Corporate Target	Directorate	Status		Progress	Target Date
				to new engagements and connections. A new way of working has been developed which will be carried in to the future, and the extensive learning will be used to shape work within Bolsover District.	
H 07 - Assist partners in reducing crime by delivering 12 Crime Cracking events in the community each year.	Operations	On track		Q4 - 1 event attended this quarter engaging with approximately 20 people: 13.04.18 - CAN Rangers personal safety talk to the Shirebrook Breathe Easy Group  2017/18 - 19 events attended this year engaging with approximately 920 people - Achieved	Sun-31-Mar-19
H 09 - Achieve a combined recycling and composting rate of 49% by March 2019.	Operations	On track		Q4 It is estimated based on like performance at ending March 2017, due to Waste Data Flow information not being available until ending July 2018, that 2,378tonnes of recyclable\compostable will be collected between January and March 2018 yielding a combined recycling rate of 31%. It is further estimated that the annual (Q1 to Q4) outturn will be 42%.  ***Update Q3*** 2,902tonnes of recyclable\compostable waste was collected between September and December 2017 yielding a combined recycling rate of 39%. (Actual)	Sun-31-Mar-19
H 10 - Sustain standards of litter cleanliness to ensure 96% of streets each year meet an acceptable level as assessed by Local Environment Quality Surveys (LEQS).	Operations	On track		Q4 - LEQS's established 4% of streets and relevant land surveyed for litter fell below grade B cleanliness standards resulting in 96% meeting the target standard. Combined Q1,Q2,Q3 & Q4 figures indicate that 2% have fallen below the required standard resulting in 98% meeting the standard and achieving the 96% overall target.	Sun-31-Mar-19
H 11 - Sustain standards of dog fouling cleanliness to ensure	Operations	On track		Q4 - LEQS's established 1% of streets and relevant land surveyed for dog fouling fell below grade B cleanliness	Sun-31-

Key Corporate Target	Directorate	Status		Progress	Target Date
98% of streets each year meet an acceptable level as assessed by Local Environment Quality Surveys (LEQS).				standards resulting in 99% meeting the target standard. Combined results for Q1,Q2, Q3 & Q4 have resulted in a combined 99.75% meeting the target over the full year period.	Mar-19
H 12 - Annually undertake 10 local environmental enforcement and educational initiatives in targeted areas to deal with dog fouling, littering or fly tipping.	Growth	On track		<p>2017/2018 - 15 initiatives have been delivered this year which is 5 above the target.</p> <p>Details as follows:</p> <p>Quarter 1</p> <ol style="list-style-type: none"> <li>1. Shirebrook - enforcement initiative dog fouling</li> <li>2. Bolsover - educational initiative dog ownership/micro chipping</li> <li>3. Shirebrook - educational initiative dog ownership/micro chipping</li> <li>4. Barlborough - enforcement initiative litter</li> </ol> <p>Quarter 2</p> <ol style="list-style-type: none"> <li>5. Creswell - litter pick initiative with Community Champion</li> <li>6. Carr Vale - educational initiative</li> <li>7. Langwith - educational initiative</li> <li>8. Bolsover - educational initiative dog ownership/micro chipping</li> <li>9. Shirebrook - educational initiative dog ownership/micro chipping</li> <li>10. Shirebrook - educational initiative dog ownership/micro chipping (Polish community)</li> <li>11. Barborough - enforcement initiative litter and dog fouling</li> </ol> <p>Quarter 3</p> <ol style="list-style-type: none"> <li>12. Creswell - educational initiative at school with recycling team</li> <li>13. Langwith Junction - educational initiative at school with</li> </ol>	Sun-31-Mar-19

Key Corporate Target	Directorate	Status	Progress	Target Date
			<p>recycling team</p> <p>14. Tibshelf - educational initiative at school with recycling team</p> <p>Quarter 4</p> <p>15. Whitwell - educational initiative at school with recycling team</p>	
<p>H 15 - Reduce energy use in sheltered housing schemes by 10% by March 2019.</p>	<p>Operations</p>	<p>On track</p>	<p>Q4. Work at Victoria House is complete. Energy use information will be available during the next financial year.</p> <p>Following an assessment of the current District Heating Schemes it has been decided that the most efficient and user friendly options would differ between sites under the safe and warm banner.</p> <p>In sheltered schemes this will include the installation of more efficient district heating, together with heat meters which allow better control (of temperature and times) by customers. Work will also be carried out to provide wetrooms, and a wider package of work to communal areas, rewiring, fire safety etc.</p> <p>In bungalows and flats the District Heating scheme would be replaced by individual combi boilers. In most cases work will also be carried out to provide wetrooms or accessible bathrooms.</p> <p>This level of work is considerably more extensive than originally envisaged, and will be given the highest priority within the capital program. However, whilst replacing district heating with individual boilers is better for tenants it makes it much more difficult to measure energy usage.</p>	<p>Sun-31-Mar-19</p>

Key Corporate Target	Directorate	Status		Progress	Target Date
				<p>It is therefore suggested that this indicator is withdrawn. Instead a new indicator is developed around the number of properties where the heating is upgraded.</p> <p><b>Agreed at the quarterly performance meeting on 19/04/18 to recommend to Executive that this target be withdrawn and replaced with one which reflects the more extensive work being carried out.</b></p>	
H 16 - Replace each year 200 gas fired back boilers in our Council houses with more efficient 'A' rated combi boilers.	Operations	Achieved		<p>Q4 - Total of 363 boilers fitted by contractors this financial year. 41 fitted by Council Staff. 2017/18 - 404.</p> <p>All tenants with back boilers have been offered an upgrade to modern combi boilers. However, there remain some who have refused work (in which case work will be completed when the property next becomes empty).</p> <p>This task should therefore be regarded as completed ahead of target.</p> <p>Total fitted for corporate plan period -1846.</p>	Sun-31-Mar-19
H 17 - To deliver the Building Resilience Programme by September 2019	Growth	On Track		<p>Q4: The project team continue to deliver the programme both operationally, within the community and across the strands with key officers internally and externally and strategically. An operational group drives the delivery of the programme which is meeting regularly with some positive outcomes being achieved to date including shared events calendars, good communication across the partners, good and enhanced progress against project delivery. All key staff are in place with the additional development of a Cultural Advisor currently being recruited onto the programme to further support agencies with cultural understanding within the community. The Market Square</p>	Sep-19

Key Corporate Target	Directorate	Status	Progress	Target Date
			<p>enlivenment strand is undergoing some amendments and discussions with DCLG are ongoing in this respect. Opportunities to share learning continue including meeting with other Local Authorities delivering the Controlling Migration Fund such as Rotherham and wider with the East Midlands Migration Board. The performance monitoring of each strand is currently being collected and preparations underway for the midterm evaluation to be undertaken. Further details will be available to report on PERFORM once this has been completed.</p>	



**Bolsover District Council**

**Healthy, Safe, Clean and Green Communities Scrutiny Committee**

**1<sup>st</sup> May 2018**

**Update on the Bolsover Community Safety Partnership Plan 2017-20 – March 2018 Refresh**

**Report of the Community Safety Officer**

This report is public

**Purpose of the Report**

- To provide members with an update on the refreshed Plan following the Annual Review of the Community Safety Partnership (CSP).

**1 Report Details**

- 1.1 This report provides additional background information for committee when completing their Annual Review of the Community Safety Partnership.
- 1.2 Section 19 of the Police and Justice Act requires every local authority to have a Crime and Disorder Committee with the power to review or scrutinise decisions made or other action taken in connection with the discharge by the responsible authorities of their crime and disorder functions. (Responsible authorities are effectively the statutory partners within a community safety partnership i.e. Police, local authorities (county and district), Fire and Rescue Authority, Probation Trusts and Clinical Commissioning Groups.)
- 1.3 Attached at Appendix 7.1, is the revised version of the CSP Plan 2017-20 following completion of the March 2018 refresh.
- 1.4 This report provides the additional verbal update as agreed in February 2018.

**2 Conclusions and Reasons for Recommendation**

- 2.1 Completion of the Annual Review of the CSP is required by legislation and this area falls within the remit of the Healthy, Safe, Clean and Green Communities Scrutiny Committee.
- 2.2 This follow-up report completes the 2017/18 review.

**3 Consultation and Equality Impact**

- 3.1 All Scrutiny Committees are committed to equality and diversity in undertaking their statutory responsibilities and ensure equalities are considered as part of all Reviews.

The selection criteria specifically asks members to identify where the topic suggested affects particular population groups or geographies.

- 3.2 The committee was consulted prior to the initial review in February 2018 to establish current issues and key lines of enquiry. Relevant officers were also approached prior to the review to ensure Members were fully briefed on current developments that may be pertinent to the agreement of their lines of enquiry.

#### **4 Alternative Options and Reasons for Rejection**

- 4.1 The committee is required by legislation to scrutinise the CSP. As such there is no alternative but to complete this review in order to comply, as detailed at 1.2 of this report.

#### **5 Implications**

##### **5.1 Finance and Risk Implications**

- 5.1.1 The authority has a duty under s.17 of the Crime and Disorder Act 1998 (as amended by subsequent legislation) to consider crime and disorder implications. Failure to comply with this duty would breach the legislation and leave the authority at risk of challenge.

##### **5.2 Legal Implications including Data Protection**

- 5.2.1 In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in s.21 of the Local Government Act 2000 and subsequent legislation which added/amended these powers e.g. the Local Government and Public Involvement in Health Act 2007.
- 5.2.2 Section 19 of the Police and Justice Act requires every local authority to have a Crime and Disorder Committee with the power to review or scrutinise decisions made or other action taken in connection with the discharge by the responsible authorities of their crime and disorder functions. (Responsible authorities are effectively the statutory partners within a community safety partnership i.e. Police, local authorities (county and district), Fire and Rescue Authority, Probation Trusts and Clinical Commissioning Groups.)

##### **5.3 Human Resources Implications**

- 5.3.1 None from this report.

#### **6 Recommendations**

- 6.1 That Members review the background documentation attached at Appendix 7.1 to refresh their knowledge of current delivery.
- 6.2 That Members note this additional update report and request additional clarification if deemed necessary.

## 7 Decision Information

<p><b>Is the decision a Key Decision?</b>  A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:  BDC: Revenue - £75,000 <input type="checkbox"/>  Capital - £150,000 <input type="checkbox"/>  NEDDC: Revenue - £100,000 <input type="checkbox"/>  Capital - £250,000 <input type="checkbox"/>  <input checked="" type="checkbox"/> Please indicate which threshold applies</p>	No
<p><b>Is the decision subject to Call-In?</b>  (Only Key Decisions are subject to Call-In)</p>	No
<p><b>District Wards Affected</b></p>	All
<p><b>Links to Corporate Plan priorities or Policy Framework</b></p>	All

## 8 Document Information

Appendix No	Title
7.1	Bolsover Community Safety Partnership Plan 2017-20 – March 2018 Refresh
<p><b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)</p>	
<p>Annual Review of Community Safety Partnership February 2018.  Bolsover Community Safety Partnership Plan 2017-20  Bolsover CSP Strategic Assessment December 2017 (RESTRICTED)</p>	
Report Author	Contact Number
Jo Selby, Community Safety Officer	01246 593098

Report Reference –

# **BOLSOVER COMMUNITY SAFETY PARTNERSHIP PLAN 2017-2020**



**March 2018**

*Working together to reduce crime and disorder and improve  
the quality of life for you and your community*

Welcome to the Bolsover Community Safety Partnership Plan covering the three years 2017 to 2020. This plan sets out how the Bolsover District Council, Police Derbyshire County Council, National Probation Service (NPS), Derbyshire Leicestershire Nottinghamshire and Rutland Community Rehabilitation Company, Derbyshire Fire and Rescue Service, North East Derbyshire and Hardwick Clinical Commissioning Groups together with voluntary and community sectors will work together with the communities of Bolsover district to reduce crime, disorder, anti-social behaviour, substance misuse and re-offending in order to keep Bolsover district a safe place to live, work and visit.

The Plan aims to reduce the number of crimes and anti-social behaviour in the district, but in some categories it aims to increase the number of reports where historically victims have not felt confident enough to report it to us. By increasing reporting we will then be able to offer support to those victims and take appropriate action against the perpetrators.

Crime and disorder impacts not only the victims but also on the quality of life of the wider community so we understand how important it is for you that we tackle it in a timely, efficient and effective way.

We are confident that this Plan not only addresses the priorities that have been identified through our analysis of evidential information and performance but also the concerns of the people of Bolsover district.

We recognise that not only do we have a duty to continue to tackle crime and disorder but that we all, partner agencies and members of the public, have a duty to prevent it from happening in the first place.

As a partnership we are responsible for community safety and will work with our local communities to ensure we protect the vulnerable, support our communities to develop and make Bolsover district a safer place for everyone.

INSERT PHOTO OF CLLR BRIAN  
MURRAY-CARR:

Chairman of the Bolsover Community  
Safety Partnership

## **Bolsover District**

Bolsover district is situated to the east of Derbyshire with its borders on the Peak District and Sherwood Forest. Bolsover town has a significant amount of historical importance with the main tourist attraction being its 17th century castle built by the Cavendish family and visited by thousands of people each year. The M1 Motorway runs north to south through the district providing a transport connection to the rest of the country.

The district has four medium sized towns; Bolsover, Shirebrook, Clowne and South Normanton. These towns are part of urban areas which provide a range of facilities, services and employment opportunities to the surrounding areas. A significant proportion of the population of the district live within the 4 main towns. Outside the market towns there are scattered farms and small villages in a mostly open rural landscape punctuated by compact settlements.

## **Purpose**

The aim of the Community Safety Partnership is to reduce crime and tackle community safety issues. To achieve these aims the Bolsover Community Safety Partnership has produced a three year Plan that identifies local priorities and what action the Partnership will take to address them. This Plan links to the County Community Safety Agreement and the Police and Crime Commissioners Policing Plan and is refreshed annually.

## **Strategic Priorities 2017-2020**

The Bolsover Community Safety Partnership has identified its priorities relating to crime and community safety and has developed an Action Plan to address those priorities. A summary of the priorities and the Action Plan is set out below:

Identified priorities in alphabetical order:

- Acquisitive Crime
- Anti-Social Behaviour
- Child Abuse and Child Sexual Exploitation
- Cyber Crime
- Domestic Abuse
- Domestic Extremism
- Fraud
- Modern Slavery and Organised Immigration Crime, Human Trafficking and Exploitation
- Organised Crime
- Sexual Violence
- Substance Misuse



	<ul style="list-style-type: none"> <li>• Deliver parenting programmes as part of the range of preventative services across district.</li> </ul> <p>Provide consistent multi-agency approach to the identification and support of vulnerable and repeat victims of ASB:</p> <ul style="list-style-type: none"> <li>• Continue to implement the Victims First case management (Empowering Communities Inclusion Neighbourhood Systems) ECINs for victims and offenders.</li> <li>• Refer victims of ASB to Victim Services.</li> <li>• Monitor deliberate fires/derelict buildings through series of site visits and multi-agency group meetings.</li> <li>• Implement specific multi-agency operations to address hot spot areas for deliberate fires.</li> </ul>	CSP/BDC/Police/ DCC/DFRS
Child Abuse and Child Sexual Exploitation	<p>Raise awareness with young people and parents as to what steps to take to keep safe and avoid becoming a victim:</p> <ul style="list-style-type: none"> <li>• Promote responsible use of internet and raise awareness of available support.</li> <li>• Support county wide awareness raising campaigns to address Child Sexual Exploitation issues.</li> <li>• Work to implement Local Children's Partnership CSE/Cyber Crime Action Plan.</li> <li>• Raise the awareness of young people and parents to the dangers of online grooming sexting and cyber bullying, how to avoid becoming a victim and where to get support if they suspect they are a victim.</li> </ul>	CSP/Police/BDC/ DCC/NW
Cyber Crime	<p>Raise awareness within the community of what cybercrime is and what steps to take to avoid becoming a victim:</p> <ul style="list-style-type: none"> <li>• Promote responsible use of internet and raise awareness of available support e.g. the 'Get Safe Online' website and 'Take Five' campaigns.</li> <li>• Work together to deliver the Derby and Derbyshire Cybercrime and Online Safety Action Plan.</li> <li>• Raise awareness of specific on line financial scams to those vulnerable to becoming a victim.</li> </ul>	CSP/Police/BDC/ DCC/NW

	<ul style="list-style-type: none"> <li>• Raise the awareness of young people and parents to the dangers of online grooming, sexting and cyber bullying, how to avoid becoming a victim and where to get support if they suspect they are a victim.</li> </ul>	
Domestic Abuse	<p>Raise awareness within communities and partner agencies of available services.</p> <ul style="list-style-type: none"> <li>• Provide IDVA support to victims.</li> <li>• Provide and promote outreach service.</li> <li>• Refer high risk cases to Multi Agency Risk Assessment Conferences (MARAC).</li> <li>• Refer high risk cases to Handyvan Scheme for target hardening equipment.</li> <li>• Implement Freedom Programme to raise awareness of domestic abuse, improve self-esteem and confidence.</li> <li>• Assist in the delivery of the Domestic Violence and Sexual Violence Strategy and Delivery Plan via the North Derbyshire Domestic/Sexual Abuse Action Group (NDDSAAG) Action Plan.</li> <li>• Refer to the county voluntary perpetrator’s programme for repeat/serial offenders.</li> <li>• Work to implement Local Children’s Partnership Domestic Violence Action Plan.</li> <li>• Provision of CCTV to deter and detect.</li> </ul>	CSP/BDC/Police/ DCC/CCGs
Domestic Extremism	<p>Raise awareness of the importance of reporting concerns or suspicious activity relating to terrorism or radicalisation:</p> <ul style="list-style-type: none"> <li>• Support the Channel Programme by raising awareness of the Prevent strand of the CONTEST Counter-Terrorism Strategy.</li> <li>• Provide WRAP (Workshop to Raise Awareness of Prevent) training to appropriate officers/groups.</li> <li>• Work to support those most vulnerable to radicalisation.</li> <li>• Promote the ‘ACT’ campaign.</li> <li>• Support the implementation of the ‘Action Against Hate’ – Derby and Derbyshire plan for tackling hate crime.</li> </ul>	All agencies
Fraud	<p>Raise awareness of how to avoid becoming a victim of fraud:</p>	CSP/Police/DCC/ BDC/NW



	<ul style="list-style-type: none"> <li>• Promote the 'Stamp out Fraud in Derbyshire' initiative.</li> <li>• Promote and refer victims to Derbyshire Scam Watch.</li> <li>• Encourage reporting via the 'ActionFraud' reporting centre.</li> <li>• Refer those identified as vulnerable to Trading Standards to provide telephone blockers.</li> </ul>	
Modern Slavery and Organised Immigration Crime, Human Trafficking and Exploitation (OICHTE)	<ul style="list-style-type: none"> <li>• Support the Derby and Derbyshire Modern Slavery Partnership.</li> <li>• Work to identify those vulnerable to Modern Slavery and OICHTE and once identified refer into appropriate Safeguarding processes.</li> </ul>	CSP/Police/DCC/BDC/DFRS
Organised Crime	<ul style="list-style-type: none"> <li>• Develop and strengthen existing information sharing links with partner agencies to identify and disrupt OCG activity.</li> <li>• Attend local OCG Partnership Board meetings to implement disruption activity through information sharing and tasking</li> </ul>	CSP/Police/DCC/BDC/DFRS
Sexual Violence	<ul style="list-style-type: none"> <li>• Assist in the delivery of the DV/SV Strategy and Delivery Plan via the NDDSAAG Action Plan.</li> <li>• Raise awareness within communities and partner agencies of available services.</li> <li>• Encourage increased take up of sexual violence services by victims.</li> <li>• Refer victims to the Sexual Assault Referral Centre.</li> </ul>	Police/BDC/DCC/CSP/CCGs
Substance Misuse	<ul style="list-style-type: none"> <li>• Assist in the delivery of the Substance Misuse Strategic Action Plan by ensuring CSP funded diversionary activities are targeted in areas where evidence suggests there is a higher prevalence of young people's substance misuse.</li> <li>• Identify vulnerable or at risk groups in order to deliver evidence-based appropriate universal and targeted prevention/harm minimisation activity.</li> <li>• Raise awareness of the dangers of substance abuse together with available services.</li> </ul>	CSP/DCC/Police/BDC/DFRS/Probation/CCGs

	<ul style="list-style-type: none"> <li>• Continue multi-agency test purchase operations at target premises.</li> <li>• Identify pubs and off licenses that are causing problems and implement multi-agency intervention through the VAL (Violence, Alcohol and Licensing) Group.</li> <li>• Execution of drugs warrants together with enforcement of Misuse of Drugs Act 1971.</li> </ul>	
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No applications for Community Trigger reviews in relation to ASB were received in Bolsover in the 12 month period to March 2018.

### **Equality and Diversity**

In the production and implementation of this Plan and in all its work, Bolsover Community Safety Partnership has considered the equalities and diversity policies of partners and will give due regard to any unlawful discrimination and promote equality at all times.

### **Glossary**

*Acquisitive Crime* - a term used to describe crime where items are stolen or acquired fraudulently.

*ACT* – Action Counters Terrorism

*ASB* – Anti-Social Behaviour - The definition of anti-social behaviour under the Crime and Disorder Act 1998 is that it is 'behaviour likely to cause alarm, harassment or distress to members of the public not of the same household as the perpetrator'

*BDC* – Bolsover District Council

*CCGs* – Clinical Commissioning Groups

*CCTV* – Closed Circuit Television

*CJS* – Criminal Justice System

*CSP* – Community Safety Partnership

*DCC* – Derbyshire County Council

*DFRS* – Derbyshire Fire and Rescue Service

*DA* – Domestic Abuse

*DV/SV* – Domestic Violence / Sexual Violence

*ECINs* – Empowering Communities Inclusion Neighbourhood Management System

*IDVA* – Independent Domestic Violence Advocate

*IOM* – Integrated Offender Management

*ISVA* – Independent Sexual Violence Advocate

*MARAC* – Multi Agency Risk Assessment Conferences

*NDDSAAG* – North Derbyshire Domestic and Sexual Abuse Action Group

*NW* – Neighbourhood Watch

*OCG* – Organised Crime Groups

*OICHTE* – Organised Immigration Crime, Human Trafficking and Exploitation

*PSH* – Persons Susceptible to Harm

*RSLs* – Registered Social Landlords

SNT – Safer Neighbourhood Teams  
SV – Sexual Violence  
VAL – Violence Alcohol and Licensing  
WRAP – Workshop to Raise Awareness of Prevent

## We speak your language

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Polish

**Mówimy Twoim językiem**

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Slovak

**Rozprávame Vaším jazykom**

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Chinese

我们会说你的语言

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**Healthy, Safe, Clean and Green Communities Scrutiny Committee**

**Work Plan 2017/18**

**Vision: To enhance and improve the wealth profile, well-being and quality of life for the communities of Bolsover District**

**Corporate Aim: Supporting our Communities to be Healthier, Safer, Cleaner and Greener**

<b>Date of Meeting</b>	<b>Items</b>		<b>Lead Officer</b>	<b>Notes</b>
<b>27<sup>th</sup> June 2017</b>	<b>Part A - Formal</b>	<ul style="list-style-type: none"> <li>• Selection of Scrutiny Review – Prioritising the work plan</li> </ul>	Scrutiny Officer	
<b>24<sup>th</sup> July 2017</b>  <i>(originally scheduled for 1<sup>st</sup> August 2017)</i>	<b>Part A - Formal</b>	<ul style="list-style-type: none"> <li>• Quarter 1 – Performance Update.</li> </ul>	Kath Drury, Information, Engagement and Performance Manager	
	<b>Part B - Informal</b>	<ul style="list-style-type: none"> <li>• Approve scope for Environmental Enforcement Review.</li> </ul>	Scrutiny Officer	
<b>19<sup>th</sup> September 2017</b>	<b>Part A – Formal</b>	<ul style="list-style-type: none"> <li>• Environmental Enforcement Review – Approval of Scope</li> </ul>	Scrutiny Officer (Acting)	

Date of Meeting	Items		Lead Officer	Notes
	<b>Part B – Informal</b>	<ul style="list-style-type: none"> <li>• Review work: Environmental Enforcement</li> <li>○ Questionnaire for Members</li> <li>○ Benchmarking: develop questions for other authorities – dog fouling, litter, fly tipping</li> </ul>	Scrutiny Officer (Acting)	<ul style="list-style-type: none"> <li>○ Questionnaire sent to BDC Members, relevant DCC Members and Parish Clerks on 27 September 2017.</li> <li>○ Benchmarking questions developed – telephone research to be carried out by the Chair and Vice Chair</li> <li>○ ‘Hot spot’ site visits planned for 27 October</li> </ul>
<b>17<sup>th</sup> October 2017</b>	<b>Part A - Formal</b>	<ul style="list-style-type: none"> <li>• Work Pan 2017/18</li> </ul>	Scrutiny Officer (Acting)	
	<b>Part B - Informal</b>	<ul style="list-style-type: none"> <li>• Review work:               <ul style="list-style-type: none"> <li>○ Dog Warden and Env Health Manager</li> <li>○ Enforcement Powers, Evidential and Public Interest standards</li> <li>○ Findings from surveys and benchmarking, if available</li> </ul> </li> </ul>	Sharon Gillott, Env Health Manager  Kevin Shillito and Deborah Cartwright, Principal Solicitors  Scrutiny Officer (Acting)	
<b>14<sup>th</sup> November 2017</b>	<b>Part A - Formal</b>	<ul style="list-style-type: none"> <li>• Quarter 2 – Performance Update</li> </ul>	Kath Drury, Information, Engagement and Performance Manager	
		<ul style="list-style-type: none"> <li>• Homelessness Briefing</li> </ul>	Diane Bonsor, Housing Needs Manager	
	<b>Part B – Informal</b>	<ul style="list-style-type: none"> <li>• Review work: Environmental Enforcement</li> </ul>	Scrutiny Officer (Acting)	

Date of Meeting	Items		Lead Officer	Notes
19 <sup>th</sup> December 2017	Part A – Formal	<ul style="list-style-type: none"> <li>Draft Licensing Policy – Taxi Licensing Policy Review</li> </ul>	Kevin Shillito, Principal Solicitor	
		<ul style="list-style-type: none"> <li>LEQS NI195 District Cleanliness Monitoring</li> </ul>	Steve Jowett, Streetscene & Waste Services Manager	
	Part B – Informal	<ul style="list-style-type: none"> <li>Review work: Environmental Enforcement</li> </ul>	Scrutiny Officer (Acting)	
30 <sup>th</sup> January 2018	Part A – Formal	<ul style="list-style-type: none"> <li>Preparation for Annual Review of the Community Safety Partnership.</li> </ul>	Scrutiny & Elections Officer	Agree set of questions to provide to Housing Enforcement Manager/Community Safety Officer in advance of the next meeting. See 2017 questions as a starting point.
	Part B – Informal	<ul style="list-style-type: none"> <li>Review work: Environmental Enforcement</li> </ul>	Scrutiny & Elections Officer	Follow-up evidence; agreement of further action.
27 <sup>th</sup> February 2018	Part A - Formal	<ul style="list-style-type: none"> <li>Quarter 3 – Performance Update</li> </ul>	Kath Drury, Information, Engagement and Performance Manager	<b>Do not include any other items on this agenda. Performance first at 9.30 am and then rest of the meeting dedicated to the annual review.</b>
		<ul style="list-style-type: none"> <li>Annual Review of Community Safety Partnership.</li> </ul>	Deborah Whallett, Housing Enforcement Manager & Jo Selby, Community Safety Officer	
	Part B – Informal	<ul style="list-style-type: none"> <li>Review Work – Environmental Enforcement</li> </ul>	Tommy Rush – Environmental Enforcement Team Leader  Jo Wilson, Scrutiny & Elections Officer	Information on Flytipping; case study examples on enforcement; follow-up to questions raised on 30 <sup>th</sup> January.

Date of Meeting	Items		Lead Officer	Notes
20 <sup>th</sup> March 2018	Part A - Formal	<ul style="list-style-type: none"> <li>Homelessness – update on new approach at BDC to meet new legislative duty.</li> </ul>	Di Bonsor, Housing Needs Manager	
		<ul style="list-style-type: none"> <li>Equality Act 2010 Licensed Driver Medical Exemption Policy</li> </ul>	Ken Eastwood, Interim Licensing Team Leader, Environmental Health	
	Part B – Informal	<ul style="list-style-type: none"> <li>Corporate Enforcement Policy – to be confirmed</li> </ul>	V. Dawson/ D. Cartwright Legal Services	
		<ul style="list-style-type: none"> <li>Review Work – Finalisation of Draft Report</li> </ul>	Jo Wilson, Scrutiny & Elections Officer	Mapping of evidence to scope and agreement of recommendations.
1 <sup>st</sup> May 2018	Part A - Formal	<ul style="list-style-type: none"> <li>Quarter 4 – Performance Update</li> </ul>	Kath Drury, Information, Engagement and Performance Manager	
		<ul style="list-style-type: none"> <li>Update on the Bolsover Community Safety Partnership Plan 2017-20 – March 2018 Refresh</li> </ul>	Jo Selby, Community Safety Officer	
	Part B - Informal	<ul style="list-style-type: none"> <li>Review of Environmental Enforcement (Draft Final Report)</li> </ul>	Jo Wilson, Scrutiny & Elections Officer	

Healthy, Safe, Clean and Green Communities Scrutiny Committee Membership (10 Members)	Document Status	
Councillors: - Sandra Peake (Chair), Hilary Gilmour (Vice-Chair), Toni Bennett, Dexter Bullock, Tracey Cannon, Pat Cooper, Clive Moesby, Tom Munro, Ken Walker, Deborah Watson.	v.2 13.09.17 LC v.3 11.10.17 LC v.4 14.11.17 LC v.5 30.11.17 LC v6 15.02.18 JW	v050318 v010518